Headquartered in Asslar, Germany, Pfeiffer Vacuum is one of the world’s leading providers of vacuum solutions. In addition to a full range of hybrid and magnetically levitated turbo pumps, the product portfolio comprises backing pumps, measurement and analysis devices, components as well as vacuum chambers and systems. Founded in 1890, Pfeiffer Vacuum is active throughout the world today. The company employs a workforce of some 2,900 people and has more than 20 subsidiaries.

Pfeiffer Vacuum, Inc. – USA: We are looking for a

Senior Financial Analyst

Nashua, NH

Your responsibilities will include:

SUMMARY

Prepares the corporate financial reporting of the organization. Provides a variety of complex financial data, maintains and updates corporate financial models and plans. Analyzes and projects all aspects of organization financial performance. Prepares analysis of divisional and departmental financial performance. Uses professional concepts and organization policies and procedures to solve a wide range of difficult problems in imaginative and practical ways. Responsible for the execution and adherence the Pfeiffer Vacuum Group’s overall financial policies and objectives.

ESSENTIAL DUTIES AND RESPONSIBILITIES

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Exercise of judgment, discretion, integrity and tact in all business matters and business relationships is required. Strong interpersonal skills and the ability to maintain clear and cooperative working relationships with co-workers and demonstrate regular attendance and punctuality are essential. Leading by example is a key characteristic this job position does incorporate. The organization’s leadership promotes collaborative problem solving in both formal and informal work teams. Promotion of teamwork as well as participation in and contribution to teamwork within the organization is required. Necessary interpersonal skills include
being a self-starter, highly motivated, creative, flexible, self-confident, deadline focused, detailed oriented and able to multi-task.

Supervisory Responsibilities

While no supervisor responsibilities are assigned, leadership and the ability to handle escalated questions or issues from the financial team or other corporate staff are required.

Duties

1. Responsible for the preparation of the Month End/ Year End Corporate Reporting ("Cognos") in accordance with the Pfeiffer Vacuum Accounting Manual (IFRS) for US Entities.

2. Key support to the Corporate Controller as liaison for all external and internal schedules and coordination of completion of audit requests related to the Corporate Financial Reporting.

3. Independent development of advanced financial analysis reporting with the focus of Pro-active Budget/ Actual cost center analysis review and in close interaction with the Corporate Controller and Executive Vice President of Finance & Controlling implementation of corrective actions as required.

4. Independent development of advanced financial analysis reporting with the focus of US Division reporting in close interaction with the Corporate Controller and Executive Vice President of Finance & Controlling implementation of corrective actions as required.

5. Key support to Corporate Controller as liaison for all Department Managers to provide key financial intelligence reports to enable each recipient to have in depth knowledge of their respective departments’ performance, including all matters surrounding internal sales statistic reporting ("QlikView").

6. Continuous analysis of day to day transactions on the basis of financial analytical models to monitor on a timely basis the accurate coding of data for input to financial data processing system, as well as perform detailed root cause analysis and providing feedback for corrective actions.

7. Key Liaison to Corporate Controller during departmental budget development process.

8. Uses professional concepts and organization internal policies and procedures to solve a variety of problems.

9. In close collaboration with Corporate Controller continuous improvement and maintenance of the organizations’ cost center structure and the subsequent managerial reporting distribution.

10. Documentation and continuous monitoring of established processes and controls.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Tasks require walking, sitting, bending, reaching, mobility, and frequent lifting. Work requires computer skills (word processing, power-point, spreadsheet, and data-entry), attention to detail and accuracy. Communication skills including listening and speaking are required for interaction with other employees, vendors, and customers. Strong interpersonal skills, the ability to balance multiple tasks and any stress
associated with the duties and responsibilities of this position are essential requirements in the performance of this job.

The person in this job must be able to travel by air and drive to other company locations. Accordingly, a valid driver’s license and driving record that is satisfactory to the Company must be demonstrated at hire and periodically thereafter.

POSITION REQUIREMENTS

Qualifications

Strong organizational and creative problem solving skills required. Must be able to manage multiple concurrent projects in order to deliver accurate and timely results and reports. In depth knowledge of financial controls and accounting standards are required. Management experience of a small general accounting group is necessary. Demonstrated capabilities in the use of sophisticated financial software is required as is the prior experience in analysis and reporting of detailed financial metrics.

Education and/or Experience

B.S./B.A. degree, 5 or more years of related experience is necessary

Language Skills

The ability to have strong communication skills in English verbally and in writing is essential. Reports, email correspondence, schedules, are all typical requirements of this position and must be effectively and professionally communicated.

Mathematical Skills

Excellent math and analytical skills required.

Reasoning Ability

Must be able to multi task and operate in a fast paced environment while maintaining a disciplined approach to oversee employer and customers’ needs. Works on assignments that are analytical by nature. Must be able to solve both practical and complex problems and deal with a variety of factors.

Certificates, Licenses, Registrations

Valid driver’s license is required.

TOOLS AND/OR EQUIPMENT

This position uses a computer extensively with demonstrated abilities in the use of Microsoft products as well as other common office type equipment. Secondary duties with added requirements will be assigned from time to time.

WORK ENVIRONMENT

This position will work in various environments including office and factory settings.
Pfeiffer Vacuum is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, gender, gender identity, sexual orientation, age, status as a protected veteran, among other things, or status as a qualified individual with a disability.

If you are an individual with disabilities who needs accommodation or you are having difficulty using our website to apply for employment, please contact Jill Guilmain at 603-578-6519.

Follow us on LinkedIn: https://goo.gl/2kpDMa

We look forward to receiving your application!

We look forward to receiving your application! To apply for this position, click here. Current Pfeiffer Vacuum - US employees, please visit the Career Center in ADP.

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